



THE HAMILTON SCHOOL  
AT WHEELER

## **Wheeler Lower School and Hamilton School Day Substitute Teacher**

Wheeler Lower School (K-5th Grade) offers a creative, joyful, learning experience built on an enriched daily program responsive to your child. Our signature Aerie Approach enables every student to discover, explore, and develop personal interests and academic passions that go beyond the curriculum. The experienced teachers in our Lower School are extraordinary, enthusiastic, creative, and deeply invested in each child's success. As a community, students learn to adapt to and work with the full range of emotion, develop greater self-awareness, and, through reflection, discover and embrace their own evolving identities. Students also learn to cultivate healthy relationships through compassion, inclusion, and valuing multiple perspectives.

The Hamilton School at Wheeler (1st-8th Grade) is a school-within-a-school where skilled faculty meet students' learning differences with the individualized instruction that leads to success. Hamilton students are also taught to advocate for themselves and others with learning differences. Since 1988, the Hamilton School at Wheeler has served elementary and middle school children who have great overall cognitive ability, but who struggle with reading, organization and study skills due to dyslexia, attention-deficit disorder (ADHD), executive function deficits, or other learning differences. We believe — and prove daily — that our students can learn these important skills and meet the highest expectations.

**Position Description:** We are seeking a qualified, dependable, and motivated individual who is available to provide full and half-day coverage in Wheeler Lower School and Hamilton School classes on an as-needed basis. In this role, the substitute teacher will implement and support lesson plans provided by the teacher who is absent and effectively manage the students in the classes that are being covered. The ideal candidate possesses the flexibility to operate independently and collaboratively, has an engaging personality, and demonstrates motivation and interest in working with elementary-aged and Middle School students. We encourage experienced teachers, teachers in training, and candidates who have previous experience working with children to apply.

### **Qualifications:**

- A minimum of a Bachelor's Degree is required.
- Availability to work 7:30 a.m.-3:00 p.m. Monday through Friday.
- Be reachable by phone until 8:00 p.m. the night prior and by 6:30 a.m. the morning of when coverage is needed.
- Prior experience working with children of different ages.

*We offer a highly competitive and generous per diem rate for day substitute coverage.*

### **Statement on Diversity and Cultural Competency**

At our school, we actively seek students, faculty and staff from diverse backgrounds in the belief that a broad range of experiences and viewpoints enhance learning, enrich life on campus, and better prepare

us all for full participation in a pluralistic, democratic society. We seek to further the overall diversity and cultural competency within our community through hiring.

### **How to Apply**

Please send an updated resume and cover letter to Kate Hewitt, Head of Lower School, at [katehewitt@wheelerschool.org](mailto:katehewitt@wheelerschool.org) and Bill McCarthy, Head of the Hamilton School at Wheeler, at [billmccarthy@wheelerschool.org](mailto:billmccarthy@wheelerschool.org). List the position title in the subject line.

*The Wheeler School is committed to our policy of nondiscrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin or disability, and any other category protected by federal, state or local law.*