



THE WHEELER SCHOOL

Title: Upper School Counselor and Health/Wellness Educator

Department: Health and Wellness

Reports to: Director of the Health and Wellness

Start Date: August 2025

Hours: 30 hours/week

The Wheeler School, a co-ed. N-12 independent day school of approximately 800 students in the College Hill neighborhood of Providence, RI, is seeking a Counselor and Health/Wellness Educator. This is a 10-month position with the opportunity to extend. The successful candidate will have experience with school-based counseling with children and adolescents and can demonstrate skillfulness in working successfully with teams of other professionals. The selected candidate will be knowledgeable of and committed to approaches in their counseling and teaching that are equitable and inclusive.

About our School

Founded by visionary educator and artist Mary C. Wheeler in 1889, Wheeler is a school committed to challenging academics, a rich performing and visual arts curriculum, and innovation. Our urban campus is supplemented by a 120-acre farm campus, which is the site of seven fields, tennis courts, a field house, and provides many experiential learning opportunities for students of all ages.

Ideal candidates for faculty and staff positions at Wheeler are people with a sense of humor, warmth, and humility. They are excellent communicators, with empathy for others and an ability to listen and respond with good intuition and with the help of colleagues. They are ambitious and hard-working, committed to supporting students by offering help and creating new opportunities. When developing curriculum and programming, our faculty and staff members are curious, striving each year to stretch and grow, to implement new ideas that improve the Wheeler experience. In the end, they love to spend their days with young people and enjoy all that the Wheeler community - creative, energetic, dynamic, and diverse - has to offer.

About our Health Services

The Wheeler School Health & Wellness Department seeks a dynamic mental health counselor and educator to join its staff. Comprised of three pediatric nurse specialists, two child and adolescent counselors, and an athletic trainer, our talented staff seek a skilled counselor to help us continue to provide quality care, expand health education and the promotion of a prevention and wellness model.

We are proud to have received a "First Team" ranking and a "Safe Sports School" award from the National Athletics Trainers Association which symbolizes our school's commitment to providing the best level of care, injury prevention, and treatment. Drawing on our staff's connections to an extraordinary array of health agencies, resources, and practitioners in Providence, the school offers candidates the opportunity to provide physical and behavioral health care in a vibrant community setting.

The mental health counselor and educator will provide culturally responsive behavioral health care and will collaborate with the team to teach SEL/Health to students in Nursery through grade twelve. They will work collaboratively with families, teachers, academic support, the Equity, Community and Belonging office, and Division Heads to support the social-emotional, health, and educational needs of the community.

Primary Job Duties and Responsibilities

- Provide short-term solution-focused counseling, case management, and crisis intervention.
- Assist in curriculum development, planning, and direct teaching of divisional and schoolwide health and wellness lessons and SEL programs.
- Engage with external community providers to build a robust speaker resource for the WHEELS program and upper school community meetings

- Collaborate with teachers and advisors to support behavioral regulation and coping strategies.
- Advise or co-advise the Mental Health Club and upper school senior projects
- Provide referrals and coordinating treatment with external providers.
- Manage the flow of students and adults through the health center, triaging as scheduled.
- Provide culturally responsive care to students and adults, with an understanding of how social identities impact one's experience, attitudes, and beliefs.
- Participate in multi-disciplinary student-support teams.
- Communicate and coordinate with the Health & Wellness team, Deans, Division Heads, Student support teams, and other administrators to coordinate support for students with social, emotional, and mental health needs.
- Complete clinical documentation in the individual student or adult school health records.
- Join health and/or related committees to support efforts to improve student health outcomes.

Qualifications

- Master's Degree in Counseling, Social Work, or School Psychology; licensure required
- A minimum of 3-5 years of counseling with substantial experience in an upper school setting, with strong experience in the student support area. In addition, experience with children from early childhood through young adults in a school setting
- Experience working in a diverse and culturally responsive school and commitment to trauma-informed practices
- Understanding of social-emotional development from early childhood through young adults in a school setting
- Experience understanding Health and SEL frameworks and curricula, and teaching in the classroom
- Experience with a variety of classroom accommodations and multi-age learning environments
- Ability to work collaboratively with faculty and staff to enhance understanding, inclusivity, and community
- Exceptional integrity and abilities to maintain confidentiality and establish clear boundaries Understanding of student safety laws and best practices

Physical Demands and Work Environment

The physical demands described here are representative of those that are essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. The requirements for performing the duties of this position are as follows:

- Regularly required to stand, walk, talk, and hear; regularly use hands and fingers to handle or feel objects, tools, or controls, regularly required to sit.
- The employee will occasionally lift and/or move up to 25 pounds.
- The noise level in the work environment is usually moderate.

How to Apply

Interested candidates should email a resume, cover letter, and references to judydiaz@wheelerschool.org and careers@wheelerschool.org by August 15, 2025 with the position title in the subject line.

Wheeler Benefits

At Wheeler, we offer a comprehensive employee benefits package, including comprehensive medical and prescription drug plans, Health Reimbursement Account (HRA), Dental, Flexible Spending Accounts (FSA), 403(b) Retirement Plan, Vision, Life and AD&D, Voluntary Life Insurance, Short Term Disability, Long Term Disability Insurance, Wellness and Work-Life Programs, and Benefits Concierge services.

Statement on Diversity and Cultural Competency At Wheeler

At Wheeler we actively seek students, faculty, and staff from diverse backgrounds in the belief that a broad range of experiences and viewpoints enhance learning, enriches life on campus, and better prepares us all for full participation in a pluralistic, democratic society. We seek to further the overall diversity and cultural competency within our community through hiring.

The Wheeler School is committed to a policy of nondiscrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin or disability, and any other category protected by federal, state or local law.