



WHEELER

The Wheeler School, a co-ed, N-12 independent day school with city and farm campuses serving approximately 800 students in the Greater Providence and Greater Boston areas, is seeking a **full-time Upper School Librarian** to join our Upper School.

Ideal candidates for faculty and staff positions at Wheeler are people with a sense of humor, warmth, and humility. They are excellent communicators, with empathy for others and an ability to listen and respond with good intuition and with the help of colleagues. They are ambitious and hard-working, committed to supporting students by offering help and creating new opportunities. When developing curriculum and programming, our faculty and staff members are curious, striving each year to stretch and grow, to implement new ideas that improve the Wheeler experience. In the end, they love to spend their days with young people, and enjoy all that the Wheeler community - creative, energetic, dynamic, and diverse - has to offer.

As a teacher at Wheeler you will become part of a dynamic and passionate faculty and work with talented and engaged students every day. The position also involves serving as an advisor to upper schoolers, including related advising responsibilities. Successful candidates will have the following qualifications:

Responsibilities:

- Create and maintain an inviting, safe, inclusive, and respectful learning environment that fosters intellectual curiosity.
- Foster skills of research, critical thinking, and the ethical use of information.
- Ensure flexible and equitable access to resources that support the student's academic and personal learning needs.
- Develop and maintain an up-to-date, culturally diverse collection of print and non-print resources appropriate to the curriculum and that reflect student interest.
- Collaborate with faculty members, including members of the academic support team, to create an environment that is conducive to active and participatory learning.
- Collaborate with classroom teachers to teach research instruction and information literacy, and design instructional tools for a broad range of learners, classes and subjects.
- Manage annual collections and programming budgets for the Upper School library.
- Work as part of a grade team and faculty advisor for a group of roughly ten students.
- Manage and supervise students in the library during school hours.

Qualifications:

- Three - five years of experience and a Masters of Library Science.
- A deep commitment to the experience of the student and a passion for working with teenagers.
- An interest in innovation.
- A passion for libraries and 21st century learning.
- Strong collaborative skills.
- Knowledge of platforms such as LibGuides, Noodletools, Follett Destiny Library Manager, variety of research databases, and how to create digital content.

The Wheeler School
216 Hope Street
Providence, RI 02906
401-421-8100

To learn our powers and be answerable for their use

Interested candidates should email a resume and cover letter to the Head of the Upper School, Neeltje Henneman at neeltjehenneman@wheelerschool.org. Please cc careers@wheelerschool.org.

Statement on Diversity and Cultural Competency At Wheeler

We actively seek students, faculty, and staff from diverse backgrounds in the belief that a broad range of experiences and viewpoints enhance learning, enriches life on campus, and better prepares us all for full participation in a pluralistic, democratic society. We seek to further the overall diversity and cultural competency within our community through hiring. *The Wheeler School is committed to a policy of nondiscrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin or disability, and any other category protected by federal, state or local law.*

About The Wheeler School:

Founded in 1889 by visionary artist and educator Mary C. Wheeler, The Wheeler School is an N-12 independent day school of approximately 800 students from throughout Greater Providence and Greater Boston. Wheeler's mission, "to learn our powers and be answerable for their use," is incorporated into our classrooms, athletic fields, art studios, and STEAM labs, as students are encouraged to think deeply and explore the world on and beyond our two campuses in the College Hill neighborhood of Providence, Rhode Island and our 120-acre farm in Seekonk, Massachusetts. Across Wheeler's campuses and grades, dedicated faculty and staff identify students' learning path and passions, challenging and supporting them in pursuit of academic excellence, artistic expression, and personal growth. Our graduates are prepared for college and life as creative, ethical, and engaged global citizens. Wheeler is also home to The Hamilton School, where skilled faculty meet students' learning differences with the individualized instruction that leads to success.