



**Role:**                **Division Leader**

**Reports to:**       **Assistant Camp Director**

Wheeler Summer's philosophy is all about giving campers an opportunity to be active in an outdoor environment, explore new things, have fun, build confidence, and make long-lasting friendships!

Our Summer Camp programs, for children ages 3 to 15, feature a busy day full of fun camp activities for campers grouped by age. Campers who are curious to explore have a choice of our two-week-long Specialty Camps in athletics, arts, and enrichment directed by highly qualified organizations and our wonderful Wheeler faculty. Our Specialty Camps are full-day programs that include a half-day of Specialty Camp and a half-day of Traditional Camp. Swim lessons take place each day for campers in both programs. Wheeler summer will also offer a few specialized programs this summer that are full-day programs.

Wheeler Summer Camp is seeking energetic camp counselors to join our community. In this position, counselors will lead campers through a daily schedule of activities while making sure campers stay safe and have fun at camp. Campers range in age from 3-15 years old.

Counselors are expected to:

- Communicate with Camp Administration on the day to day operations of your Division
- Be compassionate and show empathy towards campers
- Being flexible and adaptable
- Punctuality is a must
- Follow policy and procedures, ie emergency protocols
- Engage with campers
- Report any and all group dynamic problems and behaviors to Division Leader
- Escort the camp group to and from all activity areas and special events
- Accurate reporting of attendance within the group
- Respect equipment and facilities
- Active participation in activities and at the pool
- Report any illness or injury to the Health Supervisor and/or Assistant Camp Director.
- Execute meetings for your division/group leaders 1-2 times a session

Perform other duties as assigned by the Camp Director or Camp Administration.

**Qualifications:**

A Division Leader must be 21 years old. 2 years of camp experience is preferred, but not necessary. Experience working with children is required (i.e.: babysitting, coaching, family helper etc.). The ideal candidate has excellent communication, problem solving skills and is adaptable.

**Orientation:** June 6- 8

**Camp hours:** 8:15am-4:15 pm Monday through Friday with some exceptions

This is a seasonal position that is exempt from overtime and benefits.

**Statement on Diversity and Cultural Competency At Wheeler:**

We actively seek students, faculty, and staff from diverse backgrounds, believing that a broad range of experiences and viewpoints enhances learning, enriches life on campus, and better prepares us all for full participation in a pluralistic, democratic society. We seek to further our community's overall diversity and cultural competency through hiring.

*The Wheeler School is committed to a policy of nondiscrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin or disability, and any other category protected by federal, state or local law. To learn more about Wheeler, please visit [www.wheelerschool.org](http://www.wheelerschool.org) and our [Careers](#) page here.*

**About The Wheeler School:**

Founded in 1889 by visionary artist and educator Mary C. Wheeler, The Wheeler School is an N-12 independent day school of approximately 800 students from throughout Greater Providence and Greater Boston. Wheeler's mission, "to learn our powers and be answerable for their use," is incorporated into our classrooms, athletic fields, art studios, and STEAM labs, as students are encouraged to think deeply and explore the world on and beyond our two campuses in the College Hill neighborhood of Providence, Rhode Island and our 120-acre farm in Seekonk, Massachusetts. Across Wheeler's campuses and grades, dedicated faculty and staff identify students' learning path and passions, challenging and supporting them in pursuit of academic excellence, artistic expression, and personal growth. Our graduates are prepared for college and life as creative, ethical, and engaged global citizens. Wheeler is also home to The Hamilton School, where skilled faculty meet students' learning differences with the individualized instruction that leads to success.

Wheeler Summer Camps is and operated by Wheeler School, Inc. To apply, fill out the [application](#).