



**Position Available - After School Teacher (Part Time)
Providence and Seekonk Campus
Beginning September 1, 2023**

Description: The Wheeler School After School Teacher is responsible for helping to plan and provide for the safe operation of Wheeler's After School Program in a manner consistent with the policies and philosophy of the School. The after school program provides supervised age appropriate activities for Wheeler students at The Nest (Nursery and Pre-Kindergarten at the Farm campus in Seekonk, MA) and in the Lower School (Kindergarten - Grade Five at the Providence, RI campus) from 2:30 p.m. until 5:30/5:45 p.m., Monday through Friday during the academic year when school is in session. This care takes place in our classroom spaces and outdoors in all types of weather. In addition, the Teacher will be required to work full care days at the Farm two or three times each semester. The after school position reports to the After School & Enrichment Program Coordinator and the Director of the Nest. This is a part time position, approximately 15 hours per week, and is not eligible for benefits.

Qualifications: Experience working with primary school age children is required. Candidates must be physically able to participate in activities with students and be able to make informed and sound judgments, particularly with regard to safety, under a variety of circumstances. This position requires flexibility, good communication skills, and the ability to take initiative and work with minimal supervision. The ideal candidate is someone with positive energy who builds warm and engaging connections with children, families and colleagues.

Responsibilities include, but are not limited to:

- Supporting the mission, philosophy, and core values of the School
- Planning, organizing, and implementing age appropriate activities and lessons for students in afterschool programs and Vacation Camps and Conference Care programs in the classroom setting and outdoor spaces
- Actively engaging and interacting with all students during after school hours
- Assuring the safety of the students at all times
- Building and maintaining positive working relationships with families
- Participating in and contributing to weekly and monthly staff meetings
- Recommending ideas for improvement to the Program Coordinator and the Director of the Nest

Statement on Diversity and Cultural Competency

At Wheeler, we actively seek students, faculty, and staff from diverse backgrounds in the belief that a broad range of experiences and viewpoints enhance learning, enrich life on campus, and better prepares us all for full participation in a pluralistic, democratic society. We seek to further the overall diversity and cultural competency within our community through hiring.

Salary to be determined based on experience and education. Interested candidates should send a cover letter and resume to Janelle Ickes, After School & Enrichment Program Coordinator at wow@wheelerschool.org, and Michelle Dolan, Director of the Nest at michelledolan@wheelerschool.org and cc careers@wheelerschool.org. List the position title in the subject heading. Applications will be accepted until the position is filled.

The Wheeler School is committed to a policy of nondiscrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin or disability, and any other category protected by federal, state or local law.