



**After School Teacher (Part-Time)  
Providence Campus  
Beginning December 2022**

The Wheeler School, a co-ed, N-12 independent day school with city and farm campuses serving approximately 800 students in the Greater Providence and Greater Boston areas, is seeking an After-School Teacher to join our Auxiliary Team. The person in this position will help supervise and create extraordinary after-school opportunities for the students.

**This is a part-time position, Monday through Friday, 2:30 p.m. until 5:30/5:45 p.m, approximately 15 hours per week, and is not eligible for benefits.**

Ideal candidates for this position at Wheeler are people with a sense of humor, warmth, and humility. They are excellent communicators, with empathy for others and an ability to listen and respond with good intuition and colleagues' help. They are ambitious and hard-working, committed to supporting students by offering help and creating new opportunities. When developing curriculum and programming, our faculty and staff members are curious, striving each year to stretch and grow, to implement new ideas that improve the Wheeler experience. In the end, they love to spend their days with young people and enjoy all that the Wheeler community - creative, energetic, dynamic, and diverse - has to offer.

**The After School Teacher role's primary responsibilities will include:**

- Helping to plan and provide for the safe operation of Wheeler's After School Program.
- Supervising age-appropriate activities for Wheeler students.
- Creating a safe, organized after school environment.
- Assisting the Auxiliary department with any other tasks as needed.
- Supporting the mission, philosophy, and core values of the School.
- Planning, organizing, and implementing age-appropriate activities and lessons for students in afterschool programs, including vacation camps and conference care programs.
- Actively engaging and interacting with all students during after-school hours.
- Assuring the safety of the students at all times.
- Building and maintaining positive working relationships with families.
- Participating in and contributing to weekly and monthly staff meetings.
- Recommending ideas for improvement to the WOW coordinator and Director of Auxiliary Programs.

**The ideal candidate will have these professional characteristics, skills, and qualities:**

- Experience working with primary school-age children.
- Candidates must be physically able to participate in activities with students and be able to make informed and sound judgments, particularly with regard to safety, under a variety of circumstances.
- Flexibility, good communication skills, and the ability to take the initiative and work with minimal supervision.
- Positive energy, and the orientation toward building warm and engaging connections with children, families, and colleagues.

To learn more about Wheeler, please visit [www.wheelerschool.org](http://www.wheelerschool.org), and our [Careers](#) page.

How to Apply: Interested candidates should send a cover letter and resume, to Elliot Coates Director of Auxiliary and Experiential Learning Programs, [elliotcoates@wheelerschool.org](mailto:elliotcoates@wheelerschool.org) and cc [careers@wheelerschool.org](mailto:careers@wheelerschool.org). Application materials will be accepted until the position is filled.

**Statement on Diversity and Cultural Competency At Wheeler**

We actively seek students, faculty, and staff from diverse backgrounds in the belief that a broad range of experiences and viewpoints enhance learning, enriches life on campus, and better prepares us all for full participation in a pluralistic, democratic society. We seek to further the overall diversity and cultural competency within our community through hiring.

*The Wheeler School is committed to a policy of nondiscrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin or disability, and any other category protected by federal, state or local law.*

**About The Wheeler School:**

Founded in 1889 by visionary artist and educator Mary C. Wheeler, The Wheeler School is an N-12 independent day school of approximately 800 students from throughout Greater Providence and Greater Boston. Wheeler's mission, "to learn our powers and be answerable for their use," is incorporated into our classrooms, athletic fields, art studios, and STEAM labs, as students are encouraged to think deeply and explore the world on and beyond our two campuses in the College Hill neighborhood of Providence, Rhode Island and our 120-acre farm in Seekonk, Massachusetts. Across Wheeler's campuses and grades, dedicated faculty and staff identify students' learning path and passions, challenging and supporting them in pursuit of academic excellence, artistic expression, and personal growth. Our graduates are prepared for college and life as creative, ethical, and engaged global citizens. Wheeler is also home to The Hamilton School, where skilled faculty meet students' learning differences with the individualized instruction that leads to success.