

# After School Programming

## Fall '19 Term

Please use this document as a reference for the upcoming fall term!  
If there are changes, we will make sure to notify you

### Basic Information

WOW Start Date: September 4th

WOW End Date: December 19th

Basic WOW Pricing Structure:

After School Care until 4:30-\$20

\*If you have signed your child up for care until 4:30, and pick up after this time, registration will be adjusted to reflect the 5:30 time as we must adjust our staffing.

After School Care until 5:30-\$30

### Fall '19 Enrichment Dates and Prices:

Mondays

Full Term: 9/16, 9/23, 10/7, 10/21, 10/28, 11/4, 11/18, 11/25, 12/9

Price: \$315

Bundle Price: \$90

Tuesdays

Full Term: 9/17, 9/24, 10/1, 10/8, 10/15, 10/22, 10/29, 11/5, 11/12, 11/19, 11/26, 12/3, 12/10

Price: \$455

Bundle Price: \$130

Wednesdays

Full Term: 9/18, 9/25, 10/2, 10/16, 10/23, 10/30, 11/6, 11/13, 11/20, 12/4, 12/11

Price: \$385

Bundle Price: \$110

Thursdays

Full Term: 9/19, 9/26, 10/3, 10/10, 10/17, 10/24, 10/31, 11/7, 11/14, 11/21, 12/5, 12/12

Price: \$420

Bundle Price: \$120

Fridays

Full Term: 9/20, 9/27, 10/4, 10/11, 10/18, 10/25, 10/31, 11/8, 11/15, 11/22, 12/6, 12/13

Price: \$420

Bundle Price: \$120

### **Getting to Enrichments**

- Students will come to After School first directly from their classroom. The students will be escorted by their teacher to our After School classroom. This is normally around 2:45.
- Once in the classroom they will receive a snack and juice
- They will then have some play time until their instructor arrives.
- Instructors begin arriving at 3:00-3:10, with enrichments beginning at 3:15. Instructors pick up the students from the After School room and bring their students to their After School space.

### **Picking Up from Enrichments**

- Ending time for enrichments is 4:00; however, included in the enrichment price is care until 4:30.
- If you plan on picking up your child at 4:00 please let us know, and we kindly ask that you check out with an After School Team Member before picking up your child, and not the enrichment instructor.
- After your child's enrichment class at 4:00, they will be picked up by an After School Team member and brought to join the rest of After School Care. In nice weather, this will be out on the playground. Here students will have the opportunity for some free time until the first pick up at 4:30.
- If you need additional care past 4:30, please let us know. This can be added to your account for additional fee of \$10 a day.

### **Registration & Withdrawal Policy for Enrichments**

- Registering for Enrichments are first come, first serve. [Click here to register!](#)
- In order for an enrichment to run there needs to be enough students to balance out cost and appropriate teaching environment for our instructors. This threshold is an average of 4 students. As the beginning of enrichments get closer, the Auxiliary office will be in contact on the status of the enrichment.
- If an enrichment class is cancelled due to a school closing, the class will not be made up
- If an enrichment class is cancelled due to an instructor being unable to attend the class, there will be a make up class assigned. These make up classes are traditionally rescheduled to the last week of the term.
- If your student is involved in an enrichment, but are not excited to be there. Even though this is unfortunate, we understand it happens. Our policy is no refunds. We try to be as flexible and understanding as possible. We must balance out the effect of the child withdrawing from the class.

### **Additional Auxiliary Programming Days:**

Conference Care: Friday November 1st, 7:30 a.m-4:00 p.m

Professional Development Days: Monday December 2nd, 7:30 a.m- 4:00 p.m

Price: \$55/day

Winter Vacation Camp: TBD (you will receive an email with details and registration openings for these days)

**After School Billing Information:**

- If you register your child for after school, but they do not attend programming for that day, the charge will stand as we staff according to registration for the day
- If you need after school care for a day we ask that you register your child **by noon of that day**.
- The ending time for after school care is 5:30. We appreciate your timeliness and respect in pick up times.
- All of our billings will be sent to the business office on the 1st of the month. Below you will find the dates included in each billing cycle we send.  
Cycle 1- WOW:Sept 4th - Sept 27th  
Cycle 2- WOW: October 1st-October 31st, Fall Enrichments and Music Lessons  
Cycle 3-WOW:November 4th - November 26th, November Conference Care Day  
Cycle 4- WOW:December 3rd - Dec. 19th, December Professional Development Day

**Pick up and Safety Information:**

- When picking up at After School, we ask for your patience and understanding. Safety is of the utmost importance. We have an ever growing program, and some days have over 100 children enrolled. We are dedicated to making sure each child and family feels safe during programming as well as at pick up time.
- When picking up your child for the first few weeks, we ask that you also bring a form of identification. We have a consistent team working, and we will get to know you (we are very excited to get to know you!). With that being said we want to make sure everyone on our team is comfortable with who our families are and who is confirmed for pick up.
- If someone new is picking up your child from After School, please provide us with their name, and please let them know they should bring identification as well.
- If a sibling is picking up your child, we ask that you communicate with us first that a sibling will be picking up. If we do not receive communication from you and a sibling comes to pick up, we will first contact you before relieving your child into their care. This reassures us for safety purposes.
- As we are very understanding that other entrances may be more convenient, we ask that when entering for pick up, you come through the front door, and through reception. This allows for one access point, which allows for the safety of everyone on campus.
- Pick up will traditionally happen either on the playground or in our inside spaces.
- Generally our indoor space has included the Nursery/Pre-K room( previously the K room), the library and the reading room (attached to the lower school library). Depending on meetings and classroom space, we may get moved last minute to another space. If this happens, I will update reception and they will let you know of the change.

Here is an **outline of spaces** where you may find us based on times. This is not set in stone, this is merely an estimate based on years past.

	2:45-3:15	3:15-3:45	3:45-4:40	4:40-5:30
N-2 (WOW)	Nursery/Pre K	Nursery/Pre K	Playground	Nursery/Pre K
3-5 (WOW)	Nursery/Pre K	Reading Room	Playground	Library
4-5 (SS)	Library	Library	Playground (around 4:00)	Library

### **Programming & Staff**

-While at WOW students will receive a snack and juice. During this time, we will also offer a blend of play time, structured free time, time with all the grades together, and time split into more age appropriate groups. The aim of our After School programs is to be an extension of the Wheeler School day and to provide programming to reflect the mission of the school.

-All of our staff members are dearly dedicated to our After School program. Our staff is a mixture of veterans and new-comers, many who worked at Wheeler Summer, some Brown students, some Wheeler alums and some faculty members. They are there to ensure the safety and happiness of your children after school hours.

### **Supervised Study**

-Supervised Study is a program for 4th and 5th graders. It is a time when these students can utilize a safe space to complete homework, reading or projects in a quiet, productive manner.

-We encourage students to plan on how best to use their time.

-Supervised Study takes place in the lower school library from dismissal-4:00

-If you need additional care after 4:00 p.m, you can add extended care for \$20 charge. Your student will join WOW and you will receive care until 5:30 p.m

-Similar to WOW pick up policy, we ask that you come through the front door, as well as bring a form of identification.

-Price Structure for Supervised Study

-Monday-Thursday: care until 4:00- no charge, care until 5:30-\$20

-Friday: care until 4:30-\$10, care until 5:30-\$20

\*If you have any additional questions or inquiries please feel free to reach out and I will be happy to help.

**Contact Information**

Eliza Paradis

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Office Hours: 9:30-2:30

After School Hours: 2:30-5:30